

# Mortgage Discharge Request Form

Please complete all sections for full and partial discharge requests including ticking relevant boxes as appropriate.

Borrower/Guarantor Names \_\_\_\_\_

Borrower/Guarantor Names \_\_\_\_\_

Postal address \_\_\_\_\_

State  Postcode

Contact Name \_\_\_\_\_

Phone

Address after settlement (if different from above)

Postal address \_\_\_\_\_

State  Postcode

I/We hereby request that Newcastle Permanent Building Society discharge its mortgage over my/our property/ies at:

Property #1 Address \_\_\_\_\_

State  Postcode

Property has been  Refinanced  Sold Sale Price \$

Property #2 Address \_\_\_\_\_

State  Postcode

Property has been  Refinanced  Sold Sale Price \$

Property #3 Address \_\_\_\_\_

State  Postcode

Property has been  Refinanced  Sold Sale Price \$

Other

Provide any information you feel may be relevant to this request:

\_\_\_\_\_  
\_\_\_\_\_

(Please attach separate form for additional properties.)

All title deeds and documents relating to this property/ies are to be given to:

Name of solicitor/conveyancer or financial institution \_\_\_\_\_

Address \_\_\_\_\_

State  Postcode

Phone

Fax

In exchange for:

- 1. Full sale proceeds after agents' and legal fees.
- 2. The total amount of my/our indebtedness to NPBS secured by this property.
- 3. An amount paid to Newcastle Permanent of: \$

Funds received are to be credited as follows:

Loan number	To be paid out in full and limit cancelled?	To be reduced to:
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no \$ <input type="text"/>
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no \$ <input type="text"/>
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no \$ <input type="text"/>
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If no \$ <input type="text"/>

All surplus funds to be credited to my/our Newcastle Permanent account:

Institution Newcastle Permanent Building Society Limited

BSB 650000 Account number

Name \_\_\_\_\_

**This authority to be signed by all Borrowers and Guarantors**

I/We:

- authorise Newcastle Permanent Building Society to surrender the above security/ies to the representatives detailed above in exchange for the settlement amount requested by Newcastle Permanent;
- authorise Newcastle Permanent Building Society to provide the legal representative or Financial Institution above (or their legally appointed representative) with any information or documentation they require about this/these account/s and security/ies in order to effect settlement;
- agree to pay all monies due to the Newcastle Permanent Building Society and fees applicable, in accordance with the Terms and Conditions of the loan.
- acknowledge that I/we remain liable for any outstanding amount if an error is made in the calculation of the amount repayable at settlement.
- acknowledge that, while Newcastle Permanent Building Society will exercise due care and skill when performing the above instructions, that Newcastle Permanent Building Society will not to the extent permitted by law, be liable for any failure to do so.

If you require help completing this form please contact our Member Support Centre on 13 19 87.

Borrower/Guarantor Signature

Name \_\_\_\_\_ Date   /   /

Borrower/Guarantor Signature

Name \_\_\_\_\_ Date   /   /

Borrower/Guarantor Signature

Name \_\_\_\_\_ Date   /   /

Borrower/Guarantor Signature

Name \_\_\_\_\_ Date   /   /

Please return completed document to the Securities Department:

307 King Street Newcastle West NSW 2302  
DX 4330 Newcastle West  
PO Box 5001 Hunter Region Mail Centre NSW 2310